



NORTHCHURCH PARISH COUNCIL  
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**PARISH COUNCIL MEETING OF NORTHCHURCH PARISH COUNCIL SOCIAL CENTRE  
BELL LANE NORTHCHURCH HP4 3 RD AT 7PM ON 4<sup>TH</sup> OCOTBER 2021**

**To Councillors:**

Jon Clarke	Chair
Mark Somervail	Vice Chair
Michela Capozzi	
Beryl Edwards	
Neil Pocock	
Gordon Godfrey	
Sue Rees	
Lara Pringle	

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 4<sup>th</sup> October 2021 at 7 pm for the purpose of transacting the following business

Usha Kilich  
Proper Officer

Dated this day 29<sup>th</sup> September 2021

## AGENDA

### **83/21 APOLOGIES FOR ABSENCE**

To receive apologies for absence

### **84/21 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda

### **85/21 Public Participation allowed 15 minutes**

### **86/21 MINUTES**

- a. To approve the minutes of the meeting of 13<sup>th</sup> September 2021 .
- b. Matters arising from previous meetings that are not included as an agenda item below.

### **87/21 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

### **88/21 CHAIRMANS REPORT**

- a. Expenditure for the hedge/tree on the allotment total cost £2400 approved at F&GP 29/09/2021
- b. Expenditure for the Willow trees on the recreation ground of £800 approved at F&GP 29/09/2021
- c. To report on Audited AGAR 2020/21 and report form external auditors PKF LittleJohn
- d. To report on Northchurch United Charities grant for £600
- e. To update on the progress of street lights to be adopted by HCC

### **89/21 CLERKS REPORT**

- a. Allotment invoices preparation for October invoicing

### **90/21 Cllr Clarke will provide a summary of the Recreation Ground tender scoring process and proposes the winning supplier be recommended to Full Council**

### **91/21 Cllr Clarke proposes to review and approve Year To Date Summary Report.**

### **92/21 Cllr Clarke proposes that the Council employs T Clubb to lay the path and basketball court (provided that the work is carried out within the time scale for similar price)**

### **93/21 Cllr Clarke proposes to approve and accept the quote received from Musa Landscapes for the total cost of £880 to remove the recreation ground ramp.**

### **94/21 Future Agenda Items.**

### **95/21 DATE OF NEXT MEETING**

The next meeting will be held on the 15<sup>th</sup> November 2021 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3RD.